

# Mandatory Disclosures

(A per APH ANNEXURE-10)

1. Name of the Institution : Minimata Govt. Girls Polytechnic, Rajnandgaon (CG)  
Behind Transport Nagar, By-pass Road, Pendri, Rajnandgaon  
email: gprjn@gmail.com
2. Name and address of the Trust/ Society/ Company and the Trustees  
Government Institution
3. Name and Address of the Vice Chancellor/ Principal/Director
  - Address including Telephone, Mobile, E-Mail  
Dr. K. K. Katendra , Mo. No. 9406207358, E-mail : k.katendra@gmail.com
4. Name of the affiliating University  
Chhattisgarh Swami Vivekanand Technical University, Bhilai (CG)
5. Governance : Governed by State Government
  - Student Feedback on Institutional Governance/ Faculty performance  
Monthly Basis
  - Grievance Redressal mechanism for Faculty, staff and students  
Provision is made in the website www.gprjn.in  
A committee has been formed for this purpose.
  - Establishment of Anti Ragging Committee: YES  
[http://www.gprjn.in/committee/anti\\_ragging\\_committee.pdf](http://www.gprjn.in/committee/anti_ragging_committee.pdf)
  - Establishment of Online Grievance Redressal Mechanism: YES  
<http://www.gprjn.in/grievanceregistor.php>
  - Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University: YES  
[http://www.gprjn.in/committee/greivance\\_committee.pdf](http://www.gprjn.in/committee/greivance_committee.pdf)
  - Establishment of Internal Complaint Committee (ICC): YES  
[http://www.gprjn.in/committee/internal\\_complaint\\_committee.pdf](http://www.gprjn.in/committee/internal_complaint_committee.pdf)
  - Establishment of Committee for SC/ST : YES  
[http://www.gprjn.in/committee/sc-st\\_complaint\\_committee.pdf](http://www.gprjn.in/committee/sc-st_complaint_committee.pdf)
  - Internal Quality Assurance Cell  
NA
6. Programmes
  - Name of Programmes approved by AICTE
    1. Diploma in Modern Office Management (MOM)
    2. Diploma Electronics & Telecommunication Engineering (ET&T)
    3. Diploma in Costume Design & Dress Making (CDDM)
  - Name of Programmes Accredited by NBA  
NIL

- Status of Accreditation of the Courses
  - Total number of Courses : NIL
  - No. of Courses for which applied for Accreditation : NIL
  - Status of Accreditation - Preliminary/ Applied for SAR and results awaited/ Applied for SAR and visits completed/ Results of the visits awaited/ Rejected/ Approved for . . .Courses (specify the number of courses) : NIL
- For each Programme the following details are to be given(Preferably in Tabular form):

Name	No. of Seats	Duration	Cut off marks/rank			Fee as approved by the state government	Placement Facilities	Campus placement in last three Years		
			2019-2020	2020-2021	2021-2022			No.	Min. Salary	Max. Salary
MOM	30	3 Yrs.	37%	49%	42%	NIL	YES	01	1.3 lpa	1.5 lpa
ET&T	40	3 Yrs.	33%	37%	96%	Nil	YES	04	1.3 lpa	1.8 lpa
CDDM	30	3 Yrs.	39%	38%	37%	NIL	YES	01	1.3 lpa	1.4 lpa




- Name and duration of Programme(s)having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details : NIL


#### 7. Faculty

- Course/Branch wise list Faculty members:
  - Permanent Faculty

**Programme :Engineering & Technology**




**Course :MOM**

S. No	Name of the Faculty	Designation	Qualifications and Specialization	Date of joining	PAN No.	Photograph
1	Dr. M. K. Chaubey	HOD MOM	M.com. Phd	29/01/2022	ACFPC0346L	
2	Dr. Krishna Kumar Katendra	Senior lecturer MOM	M.com. Phd	06.11.1993	AEXPK1021Q	
3	Mrs. Hemlata Lahre	Lecturer	M.Com. PGDCA	13.07.2016	AIJPL2872J	

4	Mrs. Smita Sonpipre	Lecturer	M.Com Diploma in MOM	20.02.2017	BTUPS9883 B	
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Programme :Engineering & Technology

Course :ET & T

S. No.	Name of the Faculty	Designation	Qualifications and Specialization	Date of joining	PAN No.	Photograph
1	Ms. Neha Thakur	Lecturer	B.E(ET&T)	04.10.2016	ALJPT5072B	
2	Mrs. Shalini Tiwari	Lecturer	B.E(ET&T)	07.10.16	AKOPT7217J	
3	Mrs. Indulata Sahu	Lecturer	B.E(ET&T) M.Tech (Communication & Network)	07.10.2016	DPIP53553C	

Programme :Engineering & Technology

Course :CDDM

S. No	Name of the Faculty	Designation	Qualifications and Specialization	Date of joining	PAN No.	Photo graph
1	Dr. Mridul Ratna Chaurasia	HOD-CDDM	M.H.Sc. in Textiles & Clothing.	16.06.2016	AFDPC2787E	
2	Dr. Savita Chaudhary	Lecturer	M.Sc. (Homescience Textile & Clothing), UGC-NET Ph.D	19.07.2016	AWMPC6263D	
3	Dr. (Mrs.) Humika Tamrakar	Lecturer	M.H.Sc Ph.D	22.02.2017	BDLPT7068Q	

S. No.	Name of the Faculty	Designation	Qualifications and Specialization	Date of joining	PAN No.	Photo graph
1	Rajeev Tiwari	Programmer	B.Sc. DCP, MCA	01.06.1998	ABOPT4626Q	
21	Dr. (Mrs.) Harneet Kaur Bhatia	Lecturer (English)	MA. M.Phil Ph.D.	30.12.2016	BUSPB3283K	
3	Mrs.Monika Das	Lecturer (Chemistry)	M.Sc.	09.01.2017	BQOPD2409R	

- Adjunct Faculty : NiL
- Permanent Faculty: Student Ratio 13:106
- Number of Faculty employed and left during the last three years : NIL

8. Profile: Principal

- Name : Dr. K. K. Katendra
- Date of Birth:01/05/1968
- Education Qualifications: M.Com., Phd
- Work Experience
  - Teaching: 28 Years

9. Fee

- Details of Fee, as approved by State Fee Committee, for the Institution:

S.No.	Head	Amount
1.	Integrated fund(Campus Fee, Sports Fee,Social welfare fund etc)	Rs. 1500.00
2.	University Fee	Rs. 90.00
3.	University Sports Fee	Rs. 80.00
	<b>Total</b>	<b>Rs.1670.00</b>

- Time schedule for payment of Fee for the entire Programme : During Starting of each Year.
- No. of Fee waivers granted with amount and name of students: NA
- Number of scholarship offered by the Institution, duration and amount: NA

- Criteria for Fee waivers/scholarship :

S. No.	Scholarship	Criterion
1	Post Matric Scholarship	Candidate must be of SC/ST/OBC category Annual income < 2.5 lacs
2	Merit Scholarship	>=60% of marks obtained in Qualifying Exam (10th/12th)
3	Merit-cum-means	>=45% of marks obtained in Qualifying Exam (10th/12th)
4	BPL Scholarship (Only for General category candidates)	Annual income < 2.0 lacs

- Estimated cost of Boarding and Lodging in Hostels: Rs.7500.00 per year
- Any other fee please specify: NA

#### 10. Admission

- Number of seats sanctioned with the year of approval

Name Of Programme	No. Of Sanctioned Seats	Year Of Approval
MOM	30	1998
ET&T	40	2007
CDDM	30	2007

- Number of Students admitted under various categories each year in the last three years

Name Of Programme	No. Of Students admitted			Year
	2021-22	2020-21	2019-20	
MOM	13	23	23	1998
ET&T	01	08	06	2007
CDDM	08	13	13	2007

- Number of applications received during last two years for admission under Management Quota and number admitted: NA

#### 11. Admission Procedure

- Mention the admission test being followed, name and address of the Test Agency/State Admission Authorities and its URL (website):

Name Of Programme	Eligibility	Admission Test /Procedure	Test Agency/State Admission Authorities	URL of Admission Authorities
MOM	12 <sup>th</sup>	As per merit	DTE	<a href="http://www.cgdterapur.cgstate.gov.in/">http://www.cgdterapur.cgstate.gov.in/</a>
ET&T	10 <sup>th</sup>	PET	VYAPAM/DTE	<a href="http://www.cgdterapur.cgstate.gov.in/">http://www.cgdterapur.cgstate.gov.in/</a>
CDDM	10 <sup>th</sup>	As per merit	DTE	<a href="http://www.cgdterapur.cgstate.gov.in/">http://www.cgdterapur.cgstate.gov.in/</a>

- Number of seats allotted to different Test Qualified candidate separately (AIEEE/ CET (State conducted test/ University tests/ CMAT/ GPAT)/ Association conducted test etc.) : NA
- Calendar for admission against Management/vacant seats : NA

12. Criteria and Weightages for Admission

Name Of Programme	Eligibility Criterion	Weightage of criterion/ minimum level of acceptance	Cut-off Levels of percentage			Aggregate score of admitted candidates
			2021-22	2020-21	2019-20	
MOM	12 <sup>th</sup>	As per respective DTE Admission Rules	42%	49%	37%	42.67%
ET&T	10 <sup>th</sup> /PET	As per respective DTE Admission Rules	96%	37%	33%	56.67%
CDDM	10 <sup>th</sup>	As per respective DTE Admission Rules	37%	38%	39%	38%

13. List of Applicants

- List of candidate whose applications have been received along with percentile/percentages core for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats (merit wise): NA

14. Results of Admission Under Management seats/Vacant seats: NA

- Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over)
- Score of the individual candidate admitted arranged in order or merit
- List of candidate who have been offered admission
- Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate
- List of the candidate who joined within the date, vacancy position in each category before operation of waiting list.

15. Information of Infrastructure and Other Resources Available

- Number of Class Rooms :09

S. No.	Room ID/Name	Area of Room in Sqm
1.	ACDF6	48
2.	ACDF7	70.2
3.	ACDF14	70.2
4.	ACDF21	46.2
5.	ACDG10	129
6.	ACDG11	129
7.	ACDG12	82.5
8.	ACDG23	82.5
9.	ACDG32	46.2

- Number of Tutorial rooms:02

S. No.	Room ID/Name	Area of Room in Sq.m
1.	ACDF4	34.2
2.	ACDF5	33.75

- Number of Laboratories: 13

S. No.	Room ID/Name	Area of Room in Sq.m
1.	ACDF1	73.8
2.	ACDF8	129
3.	ACDF9	129
4.	ACDF11	82.5
5.	ACDF15	45.6
6.	ACDF22	30
7.	ACDG1	73.8
8.	ACDG13	82.5
9.	ACDG19	45
10.	ACDG24	129
11.	ACDG25	129
12.	ACDG26	99
13.	ACDG9	70.2

- Number of Drawing Halls: 2

S. No.	Room ID/Name	Area of Room in Sq.m
1.	ACDF12	129
2.	ADMG10	47.5

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- Number of Computer Centres:03

S. No.	Room ID/Name	Area of Room in Sq.m
1.	ADMF7	57.2
2.	ADMG4	72.5
3.	ADMG5	46.44

- Central Examination Facility, Number of rooms and capacity of each: NIL
- Online examination facility (Number of Nodes, Internet bandwidth, etc.): NIL
- Barrier Free Built Environment for disabled and elderly persons: YES
- Occupancy Certificate: YES
- Fire and Safety Certificate: YES
- Hostel Facilities: YES

- Library

- Number of Library books/ Titles/ Journals available(Programme-wise)

S.No.	PROGRAMME : ENGINEERING & TECHNOLOGY		
1.	Number of Titles available	1251	
2.	Number of Volumes available	8710	
3.	Number of Journals available	published in India	09
		published abroad	06

- E- Library facilities: NIL
- National Digital Library(NDL) subscription details: NIL

- Laboratory and Workshop

- List of Major Equipment/Facilities in each Laboratory/Workshop

Sr. No.	Course:	Name of the Laboratory:	Major Equipments
1	Electronics & Telecommunication Engineering	Physics, Digital Lab, Microprocessor Lab , Basic Electronics Lab, Advance Electronics Lab, Computer Lab	Potentiometer, Resistance Box, Ammeter, Analog & Digital Trainer Kit, CRO, Function Generator, Etc.
2	CDDM	Stitching Lab, Cutting & Drafting Lab , Advance Lab, Computer Lab	Umbralla Machine, Interlock, Manicqueen & Measurement Dummy, Digital Cam.
3	MOM	Typing, Reprography Lab , Computer Lab , Machine & Equipment Lab,	Typing Maching Hindi & Eng., Computer, Printer, Photoc opier, Fax, Cash Regsister, Ohp, Resiograph Et c

- Computing Facilities

- Internet Bandwidth: 100 Mbps
- Special purpose facilities available (Conduct of online Meetings/Webinars/Workshops, etc.): YES
- Facilities for conduct of classes/courses in online mode (Theory & Practical): YES
- Innovation Cell: YES
- Social Media Cell: NIL
- Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments: NIL
- List of facilities available
  - Games and Sports Facilities: YES
  - Extra-Curricular Activities: YES
  - Soft Skill Development Facilities: YES
- Teaching Learning Process
  - Curriculum and syllabus for each of the Programmes as approved by the University
  - Academic Calendar of the University
  - Academic Time Table with the name of the Faculty members handling the Course
  - Teaching Load of each Faculty
  - Internal Continuous Evaluation System and place
  - Student's assessment of Faculty, System in place



- For each Post Graduate Courses give the following: NA
  - Title of the Course
  - Curricula and Syllabi
  - Laboratory facilities exclusive to the Post Graduate Course
- Special Purpose
  - Software, all design tools in case
  - Academic Calendar and framework

16. Enrolment and placement details of students in the last 3years

Name Of Programme	No. Of Enrolled Students			Placement
	2019-20	2020-21	2021-22	
MOM	19	28	22	01
ET&T	07	06	09	04
CDDM	08	08	09	03

17. List of Research Projects/ Consultancy Works: Nil

- Number of Projects carried out, funding agency, Grant received : NIL
- Publications (if any) out of research in last three years out of masters projects : NIL
- Industry Linkage : NIL
- MoUs with Industries (minimum3(10)): YES

<http://www.gprjn.in/MOU.php>

18. LoA and subsequent EoA till the current Academic Year

<http://www.gprjn.in/EOA.php>

19. Accounted audited statement for the last three years

<http://gprjn.in/SOA.php>

20. Best Practices adopted, if any: NIL